



Thrift Savings Plan BULLETIN

for Agency TSP Representatives

Subject: Revised Form TSP-60, Request for a Transfer Into the Thrift Savings Plan

Date: October 25, 2001

The Federal Retirement Thrift Investment Board has revised Form TSP-60, Request for a Transfer Into the TSP. A copy of the new form, dated September 2001, is attached to this bulletin.

Dissemination of Form TSP-60. Participants can obtain Form TSP-60 from the TSP Web site at www.tsp.gov or from the TSP Service Office (telephone number: 504-255-6000). At this time, agencies will not be responsible for providing the form to participants, and consequently will not receive supplies of this form.

Completion of Form TSP-60. The back of Form TSP-60 contains detailed instructions for completing the form. Sections I (Information About You) and IV (Your Authorization) must be completed by the participant and then sent to the financial institution or the plan administrator. Section II (Certification by Plan or Conduit IRA) must be completed by the financial institution or the plan administrator before it is sent to the TSP record keeper at the address on the back of the form. Section III must be completed **only if** the participant has already received the eligible rollover distribution. The form should be accompanied by a check from the financial institution, or, in the case of a rollover, by guaranteed funds.

PAMELA-JEANNE MORAN
Deputy Director
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Attachment: Form TSP-60, dated September 2001

Inquiries: Questions concerning this bulletin should be directed to the Federal Retirement Thrift Investment Board at **202-942-1460**.

Chapter: This bulletin may be filed in Chapter 2, General Information.

Supersedes: This bulletin supersedes TSP Bulletin 01-28, Introduction of Form TSP-60, Request for a Transfer into the Thrift Savings Plan, dated July 19, 2001.